



Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -

Inter-institutional agreement 2014-17
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Jagiellonian University	PL KRAKOW01	Miroslaw Klimkiewicz, Institutional Erasmus+ Coordinator Krzysztof Byrski, incoming students Monika Woźniak, outgoing students Gołębia 24, 31-007 Kraków, Poland e-mail: erasmus@adm.uj.edu.pl tel. +48 12 663 11 06/1546 fax. +48 12 66315 45	http://www.bosz.uj.edu.pl/enGB/programystudiow/programy-wymiany-studenckiej
Faculty/Institute of History		Institute Coordinator : dr hab. Wojciech Mruk Gołębia 13, 31-007 Kraków, Poland mruk@hist.uj.edu.pl	http://www.historia.uj.edu.pl/dla-studentow/program-studiow
Université d'Orléans Collegium Lettres, Langues et Sciences Humaines	FORLEAN S01	Bureau des Relations Internationales 10 rue de Tours BP 46527 45065 Orléans Cedex 02 Tel : +33 238 49 47 73 / Fax : +33 238 49 49 20 Relations.internationales.lettres@univ-orleans.fr Academic contact History dept : Mr Thomas Bauzou : thomas.bauzou@univ-orleans.fr Administrative contact : Ms Isabelle GEBUS – isabelle.gebus@univ-orleans.fr	http://www.univ-orleans.fr/lettres/

B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle	Number of student mobility periods	Student Mobility for Studies	Student Mobility for Traineeships
PL KRAKOW01	FORLEANS01	0225	History	1 st + 2 nd + 3rd	5 x 10 months = 50		
FORLEANS01	PL KRAKOW01	0225	History	1 st + 2 nd + 3rd	5 x 10 months = 50		

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Number of staff mobility periods	Staff Mobility for Teaching	Staff Mobility for Training
PL KRAKOW01	FORLEANS01	0225	History	5 days (min. 8 hours)		
FORLEANS01	PL KRAKOW01	0225	history	5 days (min. 8 hours)		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Languag e of instruc- tion 2	Recommended language of instruction level ²	Student Mobility for Studies	Staff Mobility for Teaching
PL KRAKOW01	FORLEANS01	Polish	English	B1/ B2		B2
FORLEANSO 1	PL KRAKOW01	French	English, German, Spanish	B1		B2

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□ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

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□ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

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For more details on the language of instruction recommendations, see the course catalogue of each Institution [Links provided on the first page].

D. Additional requirements

PL KRAKOW01 :

- Incoming teaching staff must be individually accepted by the Institute of History. The acceptance depends on the candidate's plan of work and its adequacy to the teaching programme of the above mentioned Institute.
- Incoming non-teaching staff must be individually accepted by the Institute of History. The acceptance depends on the proposed plan of work and the capability of the above mentioned Institute to host visitors.
- In case of any additional requirements in regard to academic, organisational or other aspects (e.g. students/staff with disabilities or special needs) please contact the Jagiellonian University Disability Support Service (e-mail: bon@uj.edu.pl) or International Students Office (e-mail: erasmus@adm.uj.edu.pl) prior to arrival.
- Incoming Erasmus students must obtain at least 8 ECTS per one semester at the Institute of History. The rest of their ECTS credits can be obtained from different institutes/ faculties of The Jagiellonian University.
- Outgoing students of The Jagiellonian University must consult their Learning Agreement with their tutors/supervisors prior to the departure. All changes in Learning Agreements must be accepted by tutors/supervisors.

E. Calendar

1. Applications/Information on nominated students must reach the receiving Institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL KRAKOW01	May 31	November 30
FORLEANS01	1 st of May	15 th of October

2. The receiving Institution will send its decision **within 7 weeks**.
3. A Transcript of Records will be issued by the receiving Institution no later than **5 weeks** after the assessment period has finished at the receiving HEI.-

PL KRAKOW01 : Students can obtain their transcripts of records directly from the Jagiellonian University system USOSweb.

4. Termination of the agreement

A unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the Institutions

Jagiellonian University grading scale related to ECTS grading system:

ECTS grade	Local grade	Local definition
F, X	2	Fail
E	3	Satisfactory
D	3,5	Satisfactory Plus
C	4	Good
B	4,5	Good Plus
A	5	Very Good

Partner University grading scale related to ECTS grading system:

Grading systems of the institutions Système de notation des établissements

(It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide³. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution. www.univ-orleans.fr/international)

2. Visa. Insurance. Housing

The sending and receiving institutions will provide assistance, when required, in securing visas, insurance and accommodation for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

	Institution (Erasmus code)	Contact details (email, phone)	Website for information
Visa	PL KRAKOW01		Ministry of Foreign Affairs website: http://www.ms.gov.pl/en/travel_to_poland/entering_poland/ http://www.ms.gov.pl/en/travel_to_poland/visa/
	FORLEANS 01	Direction des Relations Internationales - Cellule Accueil : +33 238 494 949 international@univ-orleans.fr	http://www.univ-orleans.fr/sites/default/files/utilisateurs/73/documents/Info generale vfran1314.pdf http://www.campusfrance.org/fr/
Insurance	PL KRAKOW01	phone: (+48 12) 663 1546 fax: (+48 12) 663 1545 email: erasmus@adm.uj.edu.pl	http://www.bosz.uj.edu.pl/en/przviezdzajacy-studenci/program-erasmus
	FORLEANS 01	Direction des Relations Internationales - Cellule Accueil : +33 238 494 949 international@univ-orleans.fr Relations.internationales.lettres@univ-orleans.fr	http://www.univ-orleans.fr/sites/default/files/utilisateurs/73/documents/infoassurancesantevf1314.pdf
Housing	PL KRAKOW01	phone: (+48 12) 663 1546 fax: (+48 12) 663 1545 email: erasmus@adm.uj.edu.pl	http://www.bosz.uj.edu.pl/en/przviezdzajacy-studenci/program-erasmus

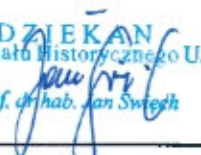


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³ http://ec.europa.eu/education/lifelong-learning-policy/ecta_en.htm

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	FORLEANS 01	Mme Claudine Menigoz Cellule Accueil Direction des Relations Internationales +33 238 494 949 international@univ-orleans.fr	http://www.univ-orleans.fr/international/housing-procedure-exchange-and-erasmus-students-only
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
PL KRAKOW01	Prof. dr hab. Jan Świąch, Dziekan Wydziału Historycznego Uniwersytet Jagielloński	28.11. 2014	 DZIEKAN Wydziału Historycznego UJ prof. dr hab. Jan Świąch
	Youssefi TOURE, President de l'université d'Orléans	20 FEV. 2014	Pour le Président de l'Université et par délégation Le Vice-Président Relations Internationales  Bernard RIBEMONT

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Scanned signatures are accepted

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